**Report with findings of the Peer Review Meeting (WP4.3)**

The peer review meeting took place on **(ADD DATE)** from **(ADD TIME)**.

|  |  |  |
| --- | --- | --- |
| **Reviewed Institution** | | |
| *KRG Partners* | *tick as app-ropriate (✓)* | *Represented in person of* |
| KISSR |  |  |
| UOS |  |  |
| SPU |  |  |
| UOR |  |  |
| UOH |  |  |
| CHU |  |  |
| DPU |  |  |
| EPU |  |  |
| SU |  |  |

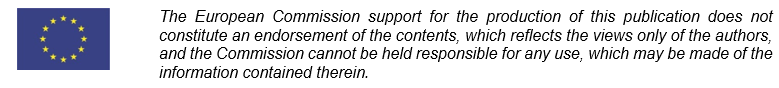
|  |  |  |
| --- | --- | --- |
| **Peer Reviewers** | | |
| *EU Partners* | *tick as app-ropriate (✓)* | *Represented in person of* |
| UGOE |  | Dr. Uwe Muuss, Jakob Hedderich |
| KUL |  | Jef Schrooten |
| MU |  | Violeta Osouchová |
| RUG |  | Maaike Wagenaar |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **I. General institutional setup for the internationalisation of the Higher Education Institution (HEI)** | | *tick as app-ropriate (✓)* | | |
| **#** | **Item** | **Assessment** | | |
|  |  | Yes | In part | No |
|  | | | | |
| 1 | An institutional setup conducive to the internationalisation of the university and implementation of the international strategy has been achieved. |  |  |  |
| 2 | The International Relations Office has been set up properly within the institutional framework of the HEI with reporting lines established. |  |  |  |
| 3 | Apart from the International Relations Office, other structural units of the university important for internationalisation have been identified and are included in the internationalisation process. |  |  |  |
| 4 | An appropriate (inclusive) process for the continued development of the international strategy and related policies is in place. |  |  |  |
| 5 | Monitoring of the internationalisation process and implementation of the international strategy is established. |  |  |  |
| 6 | Institutional arrangements for collaboration with the colleges (faculties) on internationalisation are in place. |  |  |  |
| 7 | A framework for the recognition of studies abroad is in place. |  |  |  |
| 8 | An institutional process for implementing Bologna Process reform elements (e.g. student-centred learning, ECTS, learning outcomes etc.) has been initiated. |  |  |  |
|  | | | | |
|  | **Written assessment / Comments:** | | | |
|  | *Insert text here …* | | | |
|  | **Recommendations:** | | | |
|  | *Insert text here …* | | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **II. The organisation of and resources available at your International Relations Office** | | *tick as app-ropriate (✓)* | | |
| **#** | **Item** | **Assessment** | | |
|  |  | Yes | In part | No |
|  | | | | |
| 1 | The organisational structure of the International Relations Office is appropriate/functional and clear responsibilities are established. |  |  |  |
| 2 | Appropriate personnel resources are available at the International Relations Office. |  |  |  |
| 3 | Staff with English language proficiency is available at the International Relations Office. |  |  |  |
| 4 | Based on photo evidence, the International Relations Office and its premises are found to be suitable for the purpose and sufficiently equipped. |  |  |  |
| 5 | Equipment purchased with funds of the Erasmus+ TIGRIS Project is installed properly and marked according to Erasmus+ requirements. |  |  |  |
|  | | | | |
|  | **Written assessment / Comments:** | | | |
|  | *Insert text here …* | | | |
|  | **Recommendations:** | | | |
|  | *Insert text here …* | | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **III. The scope and mode of operation of the International Relations Office** | | *tick as app-ropriate (✓)* | | |
| **#** | **Item** | **Assessment** | | |
|  |  | Yes | In part | No |
|  | | | | |
| 1 | Core services and tasks[[1]](#footnote-1) of an International Relations Office are offered/performed by the local International Relation Office. |  |  |  |
| 2 | Core services and tasks not offered/performed by the local International Relations Office are offered/performed by another unit of the university (*only if applicable*). |  |  |  |
| 3 | The mode of operation of the International Relation Office as portrayed in the meeting is found to be appropriate for the related task(s). |  |  |  |
|  | | | | |
|  | **Written assessment / Comments:** | | | |
|  | *Insert text here …* | | | |
|  | **Recommendations:** | | | |
|  | *Insert text here …* | | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **IV. Experience of students and staff with internationalisation at the university and services offered by the International Relations Office** | | *tick as app-ropriate (✓)* | | |
| **#** | **Item** | **Assessment** | | |
|  |  | Yes | In part | No |
|  | | | | |
| 1 | Students report to be well informed on internationalisation activities and opportunities offered by the university. |  |  |  |
| 2 | Students report on having received appropriate support before, during and after their international experience. |  |  |  |
| 3 | Students report to be satisfied with support received. |  |  |  |
| 4 | Students report that their studies abroad have been recognised by the home institution (*only if applicable*). |  |  |  |
| 5 | Staff members report to be well informed on internationalisation activities and opportunities offered by the university. |  |  |  |
| 6 | Staff members report on having received appropriate support before, during and after their international experience. |  |  |  |
| 7 | Staff members report to be satisfied with support received. |  |  |  |
|  | | | | |
|  | **Written assessment / Comments:** | | | |
|  | *Insert text here …* | | | |
|  | | | | |
|  | **Recommendations:** | | | |
|  | *Insert text here …* | | | |



1. For this purpose, core services & tasks are defined as (1) coordination and management of **international relations** (with foreign university, networks, partnerships, etc.), (2) coordination and management of **international mobility** of students and staff, (3) conducting **intl. marketing/promotion** incl. recruitment of intl. students and staff, (4) offering **project support** (consultation incl. funding advice), (5) offering **support for incoming students and staff**. [↑](#footnote-ref-1)