Managing Academic Mobility

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Types of Mobility

1. **Student Mobility**
   - For study purposes
   - For traineeship
     - embedded in the curriculum
     - voluntary

2. **Teaching Mobility**
   - International teaching experience
   - International study programme, summer schools...

3. **Non-Academic Mobility**
   - Qualification
   - Work experience
Student Mobility

International Office – Managing Academic Mobility
Managing Student Mobility – Think about....

1. Internationalisation Strategy (Regions, Partners)

2. Ressources (Staff, Units, Funding)

3. Supporting Tools (Data System, Communication tools, Guidelines)
1. Internationalisation Strategy

- Regions
- Universities
- Partnerships / Agreements
- Student and Faculty Exchange
- Joint and Double Degree Programmes
- Summer Schools

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2. Ressources

- Regional or Mobility Coordinator
- Study Abroad Advisor for Outgoing
- Advise and Support for Incoming Student
- Project Management and Administration
- Financial Officer
- Other Units like Student and Academic Affairs
- Faculties (Study Deans, Examination board)
3. Supporting Tools

- Data base (inhouse, company...)
- Communication tools (E-Mail, App, Social Media...)
- Process Management (Responsibilities, Workflows)
- Guidelines and Checklist
- Homepage
- Information Sessions
- International Days
- Alumni Events
- Buddy Service
How to reach your target group

1. Advisory Service
   - Why going abroad
   - Where going abroad
   - When going abroad
   - Recognition

2. Information Session and Country Evenings
   - First hand information
   - Procedures
   - Destinations
   - Culture
Application procedure

1. Transparency in communication
   - Criteria
   - Deadlines
   - Supporting documents

2. Selection committee
   - Who
   - Where
   - When
   - Documentation

3. Decision
   - Standardized information selected/non selected
   - Next Steps
Working Groups

- Please define the next steps to be taken before the mobility starts
- Please define the next steps to be taken during the mobility
- Please define the next steps to be taken after the mobility
Monitoring and Evaluation

- Fact Sheets for partners
- Course offer and language requirements
- Number of students and study level
- Duration of Stay
- Reachability of mobility teams
- Students reports
- Which improvements are required?
- How to reach out an equal and fair recognition process
- Evaluate your services
- Evaluate your partner (e-quatic)
- Evaluate your agreements (exchange balance)